



# Business Data Collection Form

## General Data:

Business Name: \_\_\_\_\_

Officer 1 Name: \_\_\_\_\_ Title: \_\_\_\_\_ DOB: \_\_\_\_\_  M  F

Officer 2 Name: \_\_\_\_\_ Title: \_\_\_\_\_ DOB: \_\_\_\_\_  M  F

Officer 3 Name: \_\_\_\_\_ Title: \_\_\_\_\_ DOB: \_\_\_\_\_  M  F

Officer 4 Name: \_\_\_\_\_ Title: \_\_\_\_\_ DOB: \_\_\_\_\_  M  F

Business Address: \_\_\_\_\_

Entity Type:      Sole Proprietorship      LLC, taxed as:      Sole Proprietorship  
 C-Corporation          C-Corporation  
 S-Corporation          S-Corporation  
 Partnership          Partnership

Business Stage:      Concept      Start-Up      Growth / Expansion      Stable      Sale (in \_\_\_\_\_ years)

## Cash Flow Data:

Annual Cash Flow: \$ \_\_\_\_\_     Line of Credit?      Yes      No  
Min. Monthly Cash Flow: \$ \_\_\_\_\_     If "Yes," amount? \$ \_\_\_\_\_  
Max. Monthly Cash Flow: \$ \_\_\_\_\_

Reserves on Hand: \$ \_\_\_\_\_     Retained Earnings: \$ \_\_\_\_\_

How bills are paid:      Line of Credit      Cash Flow     Monthly Salary: \$ \_\_\_\_\_

Do you expect a significant future change in cash flow?      Yes      No

Do you distribute bonuses?      Yes      No

## Business Debt (Other than Line of Credit):

<u>Debt Name</u>	<u>Amount Owed</u>	<u>Interest Rate</u>	<u>Min. Req'd. Pymt.</u>	<u>Actual Pymt.</u>
_____	\$ _____	_____ %	\$ _____	\$ _____
_____	\$ _____	_____ %	\$ _____	\$ _____
_____	\$ _____	_____ %	\$ _____	\$ _____
_____	\$ _____	_____ %	\$ _____	\$ _____
_____	\$ _____	_____ %	\$ _____	\$ _____
_____	\$ _____	_____ %	\$ _____	\$ _____

Please Submit Completed Form to: \_\_\_\_\_ : (\_\_\_\_) \_\_\_\_-\_\_\_\_\_

**Miscellaneous:**

Additional Business Assets: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Notes:**