

FINANCIAL INFORMATION DOCUMENTS NEEDED CHECKLIST

In order for us to properly design a banking program for you (and your family), please bring with you the following information for our initial exploratory meeting.

Please do not leave anything out. If you do not bring the needed documentation, then there is nothing for us to discuss at the meeting.

STATEMENTS ON EVERYTHING WORKS... Bank statements, credit card statements, mortgage statements. anything that shows current obligations and current balances, interest rates, payment amounts, etc.

INCOME

- W-2 forms or other records of income earned** – In the most recent tax year.
- Federal Income Tax Return** (IRS Form 1040, 1040A, or 1040EZ) – Most recent year that is filed.
- Current pay stub(s)** – for the last month or two.
- Records of untaxed income**, such as:
 - support paid to you;
 - Social Security you Receive;
 - Aid to Families with Dependent Children or Aid for Dependent Children, and,
 - Veteran's benefits.

EXPENSES

- Bank Statement(s)** – current for all accounts (checking, savings, and HSA, if applicable).
- Mortgages Statement(s)** – Current mortgage statement(s), on each property you own including:
 - Original purchase price of the home, current market value, interest rate, and balance owed
 - Amount of monthly payment, including taxes and insurance.
- Consumer Credit Statement(s)** – including outstanding balance(s), interest rate(s), and minimum monthly payment(s) for;
 - Credit Cards;
 - Auto loans;
 - Student loans;
 - Medical Bills;
 - Home equity lines of credit (HELOC); and,
 - any other short-term debt you carry.
- Homeowners Insurance Policy** – Declaration page for your homeowner insurance coverages.
- Auto Insurance Policy** – Declaration page for all auto insurance coverage, and, for all drivers, the;
 - Dates of birth, and
 - Drivers license numbers.
- Life Insurance Policies** – all that you own, whether term, whole life, or universal life.
- Retirement Account(s) Statements** – Benefit statements (or Summary Plan Descriptions) for all employer-provided benefits, including:
 - Retirement plans (eg. 401k, 403b, 457, IRA, Roth IRA, pension);
 - rollover IRAs;
 - Health Insurance; and,
 - Any other employer-provided benefit.
- Business (self-employment) and/or farm records.**
- Investment Account Statement(s)** – Records of stocks, bonds, and other investments.